

### CONTENT

- ▶ ACADEMIC SETTING AND SCHOOL DAY
- ▶ ANNUAL ASBESTOS NOTICE
- ▶ AVERSIVE INTERVENTIONS AND RESTRAINTS
- ▶ CAREER AND TECHNICAL EDUCATION
- ▶ CHILD FIND
- ▶ CONCERNS ABOUT STUDENT DISABILITY ISSUES
- ▶ ESSA – “UNSAFE SCHOOL CHOICE OPTION”
- ▶ FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT
- ▶ MEDICAID INFORMATION
- ▶ NON-DISCRIMINATION AND ACCESSIBILITY NOTICE
- ▶ PROTECTION AND SECURITY OF TESTS
- ▶ PROTECTION OF PUPIL RIGHTS AMENDMENT
- ▶ RELATIONSHIPS, INTERACTIONS, AND COMMUNICATIONS BETWEEN DISTRICT EMPLOYEES OR REPRESENTATIVES/VOLUNTEERS AND STUDENTS
- ▶ SAFE AND RESPECTFUL LEARNING ENVIRONMENT
- ▶ STUDENT HARASSMENT PROHIBITED
- ▶ STUDENT WELLNESS REGULATION
- ▶ TRANSPORTATION FOR STUDENTS WITH DISABILITIES
- ▶ TREATMENT OF STUDENTS AND FAMILIES OUTLINED

### ACADEMIC SETTING AND SCHOOL DAY

Students with disabilities are educated in general academic settings unless a student's needs cannot be met in such a setting. Consistent with federal and state law, and Clark County School District (CCSD or District) policy, all students are required to receive a full school day of instruction, except in those cases where an Individualized Education Program (IEP) or Section 504 Plan specifically requires that a student receive a shortened school day.

### ANNUAL ASBESTOS NOTICE

As required by the Asbestos Hazard Emergency Response Act of 1986 (AHERA), this is the annual notification of the presence of asbestos-containing materials in certain Clark County School District (CCSD) buildings. Asbestos is a common name given to a group of mineral fibers that occur naturally and have been incorporated into a variety of construction products such as wall and ceiling plasters and floor tile. These materials pose no risk to health, unless they are disturbed in such a way that asbestos fibers become airborne, are inhaled, and get deposited within the lungs.

This notice is a general notification and is not meant to give specific information about an individual location. An Asbestos Management Plan has been developed for each CCSD location which identifies the location, type, and amount of asbestos-containing material and also describes action taken to prevent exposure. The site-specific plan is available for review in the main office, of each location, during regular business hours. Copies of all plans are also kept in the Environmental Services Department office.

CCSD is committed to maintaining a safe and healthy environment for our students, staff, and visitors. For more information, visit <https://environmental.ccsd.net/> or call 702-799-0987.

### AVERSIVE INTERVENTIONS AND RESTRAINTS

Nevada law (NRS 388.471 through 388.515) and Clark County School District (CCSD) Regulation 5141.3 prohibit the use of aversive interventions on students with disabilities. Physical or mechanical restraints on students with disabilities are also prohibited except as provided within the law and regulation.

A copy of the regulation is available on the CCSD website at [https://www.ccsd.net/district/policies-regulations/pdf/5141.3\\_R.pdf](https://www.ccsd.net/district/policies-regulations/pdf/5141.3_R.pdf) or by calling the Executive Director, Office of Compliance and Monitoring, Student Services Division, at 702-799-1020, or emailing at [0135-ocm@nv.ccsd.net](mailto:0135-ocm@nv.ccsd.net).

### CAREER AND TECHNICAL EDUCATION

More than 60 Career and Technical Education (CTE) pathways, from agriculture science to web design, are available to Clark County School District (CCSD) high school students. Programs are organized into the following 16 nationally recognized clusters: (1) Agriculture, Food, and Natural Resources; (2) Architecture and Construction; (3) Arts, A/V Technology, and Communication; (4) Business Management and Administration; (5) Education and Training; (6) Finance; (7) Government and Public Administration; (8) Health Science; (9) Hospitality and Tourism; (10) Human Services; (11) Information Technology; (12) Law, Public Safety, Corrections, and Security; (13) Manufacturing; (14) Marketing; (15) Science, Technology, Engineering, and Mathematics; and (16) Transportation, Distribution, and Logistics.

These courses provide students with the academic and technical knowledge they need to pursue post-secondary opportunities and/or to enter the workplace upon graduation. CTE courses are available at CCSD comprehensive high schools as well as Career and Technical Academies. The programs of study require students to complete a two-year sequence of courses. A small number of select programs may require completion of a sequence of three or four courses. Enrollment into CTE pathways is open for all high school students. CTE pathways provide hands-on training and industry relevant experiences, along with development of leadership skills through participation in career and technical student organizations.

The Nevada Department of Education (NDE) awards a Certificate of Skill Attainment to every CTE student who (1) completes the CTE course sequence with a grade point average of 3.0 or higher; (2) passes a published end-of-program technical assessment; and (3) passes the Workplace Readiness assessment for employability skills. Employers in the state of Nevada may utilize this certificate for validation of a student's knowledge and skills in the various career areas. Completing CTE pathways may contribute to the requirements for a student to qualify for a college and career readiness diploma. In addition, a number of CTE programs of study are offered as dual credit courses and/or articulate with community college courses across the state. The list of articulated CTE programs can be found on the NDE website at <https://doe.nv.gov/CTE/>. The list of dual credit courses can be confirmed with each postsecondary institution. For more information about CTE courses, visit [cteincsd.org](http://cteincsd.org), or speak with your student's CTE teacher or counselor. Parents/Guardians may also refer to the school's course registration guide.

CCSD does not discriminate against any person on the basis of race, creed/religion, color, national or ethnic origin, protective hairstyle (to include without limitation hairstyles such as natural hairstyles, afros, bantu knots, curls, braids, locks, and twists), sex,

gender identity or expression, sexual orientation, disability, marital status or age, in admission or access to, treatment or employment in, or participation in its programs and activities, and provides equal access to the Boy Scouts of America and other designated youth groups, pursuant to federal and state laws. CCSD will take steps to assure that the lack of English language skills will not be a barrier to admission and participation in CTE programs.

CCSD is an equal opportunity employer. Employees who feel discriminated against should contact their immediate supervisor and/or the Executive Manager, Office of Diversity and Affirmative Action/ADA and Title IX programs (not school Athletic Coordinators), who also serves as the Title IX Coordinator for CCSD at 5100 W. Sahara Ave., Las Vegas, NV 89146, 702-799-5087, email address [TitleIXCoordinators@nv.ccsd.net](mailto:TitleIXCoordinators@nv.ccsd.net), as the first step in initiating CCSD's established complaint procedure. Inquiries regarding compliance with Title IX issues should be directed to the Executive Manager, Office of Diversity and Affirmative Action/ADA and Title IX programs (not school Athletic Coordinators), who also serves as the Title IX Coordinator for CCSD at 5100 W. Sahara Ave., Las Vegas, NV 89146, 702-799-5087, email address [TitleIXCoordinators@nv.ccsd.net](mailto:TitleIXCoordinators@nv.ccsd.net). Inquiries regarding Section 504 compliance should be directed to the Executive Director, Office of Compliance and Monitoring, Student Services Division, at 4170 McLeod Drive, Las Vegas, NV 89121, by phone at 702-799-1020, or by email at [0135-ocm@nv.ccsd.net](mailto:0135-ocm@nv.ccsd.net).

## CHILD FIND

Pursuant to the provisions of Section 504 of the Rehabilitation Act of 1973, and the Individuals with Disabilities Education Act (IDEA), the Clark County School District is ready, willing, and able to identify every qualified student with disabilities residing in the District and determine the need for special education, related services, and/or accommodations.

Child Find identifies students in Clark County, ages three to 21, who are not enrolled in public school and may be eligible for special education services. Qualifying criteria for evaluation of eligibility for special education services include:

1. Children who are not currently enrolled in a public school, where a suspicion of a disability or delay exists.
2. Children who are homeschooled, enrolled in private school, reside in hospitals, or are homeless, where a suspicion of a disability or delay exists.

Parents, guardians, or surrogates must consent to an evaluation of their child prior to an appointment with the Child Find team. A team of professionals will assess the child to determine if he or she is eligible for special education services under the IDEA. The team, which includes the parents or guardians, develops an Individualized Education Program (IEP) or Service Plan for each eligible student. The Child Find staff also may help families gain access to helpful community services. For more information, please visit <https://ssd.ccsd.net/child-find-department/> or call the Child Find office at 702-799-7463.

## CONCERNS ABOUT STUDENT DISABILITY ISSUES

Concerns regarding students with disabilities that relate to the provision of a free appropriate public education (FAPE) under the Individuals with Disabilities Education Act (IDEA) or Section 504 should be directed to the principal of the school where the issue arose, the school's Special Education Director, or by contacting the Executive Director, Office of Compliance and Monitoring, Student Services Division, by phone at 702-799-1020, or by email at [0135-ocm@nv.ccsd.net](mailto:0135-ocm@nv.ccsd.net). Specific concerns relating to facility access for students with disabilities should be addressed by contacting Clark County School District's Facilities Division, Building Department Director, at 702-799-7605.

## ESSA – "UNSAFE SCHOOL CHOICE OPTION"

As a requirement under the Every Student Succeeds Act (ESSA), the Clark County School District (CCSD) has a school choice process requiring that students in unsafe schools be permitted to transfer to safer public schools. This process, known as the "Unsafe School Choice Option," permits student transfers for two reasons:

1. When a school is determined by the state of Nevada to be "persistently dangerous;" or
2. When a student becomes the victim of a violent crime at a school.

If a school is identified as persistently dangerous, CCSD will inform parents/guardians of the designation within 10 days and offer students the option to transfer to a safe public school within 20 days. Students are allowed to transfer within 30 days. To the extent possible, CCSD will allow students attending a school identified as persistently dangerous to transfer to a school that has not been identified as being in need of improvement, corrective action, or restructuring. CCSD will take into account the needs and preferences of the affected students and parents/guardians to the extent possible. It is important to note that transportation is the responsibility of the parent(s)/guardian(s). If a student becomes the victim of a violent criminal offense at school, the student is allowed to transfer to another public school. The transfer is optional; the student is not required to transfer. This requirement does not supersede CCSD's ability to discipline offenders in accordance with CCSD regulations.

## FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT

School records of students are confidential, according to the Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 C.F.R. Part 99). The educational records maintained by the Clark County School District (CCSD) include a student's academic permanent record, achievement and scholastic aptitude test results, attendance and discipline file, class record books, grade books, health inventory, and special education confidential folder (if any).

Directory information is information not generally considered harmful or an invasion of privacy if disclosed. This information is available without the consent of parents/guardians or eligible students. Directory information includes the student's name, address, grade level, date and place of birth, photographs, participation in officially recognized activities and sports, weight and height if a member of an athletic team, dates and schools of attendance, and degrees and awards received.

Photographs will be considered directory information only when used in printed school publications including the annual yearbook, playbills, honor roll or other recognition lists, graduation programs, newsletters, and sports activity programs/sheets. Parents/Guardians who do not want directory information released must file a written statement with the principal of the child's school annually at the start of each school year.

In addition, two federal laws require local educational agencies to provide military recruiters, upon request, with three directory information categories – name, address, and telephone listing – unless parents/guardians have advised the school in writing that they do not want their student's information disclosed without their prior written consent.

Information other than directory information is inaccessible without the written consent of the parent/guardian or eligible student. Among those exempt from this ruling are "school officials" who have a "legitimate educational interest," which may include the Board of School Trustees, administrators, certificated employees, classified support staff, and contractors, consultants, volunteers, and other outside parties performing outsourced institutional services or functions. Legitimate educational interest is defined as any activity having a direct effect on advancing a student's educational level, coupled with a concern for the student's social, emotional, and/or physical welfare.

To inspect educational records, parents/guardians should make a written request to the principal of the child's school to schedule a records review. The school must comply within 10 school days of the written request. The school is not required to make copies of the records unless failure to do so would effectively prevent the parent/guardian from obtaining access to the records.

Parents/Guardians or eligible students may request to amend student records. The procedure to challenge records is outlined in CCSD Regulation 5125.1, which is available online at [https://ccsd.net/district/policies-regulations/pdf/5125.1\\_R.pdf](https://ccsd.net/district/policies-regulations/pdf/5125.1_R.pdf), or at your child's school.

Parents/Guardians or eligible students who believe their rights have been violated may file a complaint with: Student Privacy Policy Office, U.S. Department of Education, 400 Maryland Ave., SW, Washington, D.C. 20202.

The confidential records of students who have been enrolled in special education are automatically destroyed during the year of the student's 28th birthday.

Upon request, CCSD discloses education records without consent to officials of other schools in which the student seeks or intends to enroll, or

has already enrolled or transferred, if the disclosure is for purposes related to the student's enrollment or transfer.

CCSD has identified the following FERPA liaisons to answer related questions:

Region Superintendent's Office for Region 1  
702-799-0648

Region Superintendent's Office for Region 2  
702-799-2939

Region Superintendent's Office for Region 3  
702-799-0059

The Transformation Network  
702-799-5868

Education Services Division  
702-855-9775

Office of Compliance and Monitoring  
702-799-1020

## MEDICAID INFORMATION

The Clark County School District (CCSD) participates in Nevada Medicaid's School Health Services (SHS) program and provides school health services to children with a Plan of Care (such as an Individualized Education Program) at no cost to parents/guardians. Additionally, CCSD provides preventative healthcare services including crisis intervention, screenings, assessments, diagnostics, and treatment. Federal Medicaid funds are available to school districts to help recover the costs of providing these necessary services. To access these funds, CCSD participates in the Nevada Department of Health and Human Services, Division of Health Care Financing and Policy (DHCFP) Medicaid SHS program.

CCSD has previously sought (and continues to seek) reimbursement for eligible school health services such as:

- Audiological services
- Limited nursing services
- Occupational therapy
- Physical therapy
- Screenings and diagnostic services
- Speech-Language services

CCSD can also seek reimbursement for the following expanded services:

- Additional nursing services
- Applied behavior analysis
- Behavioral/mental health services
- Originating telehealth services
- Personal care services

CCSD must disclose information to DHCFP from those students' education records for which reimbursement is sought. The information that must be disclosed includes the student's name, date of birth, and information regarding the service that was provided, such as the date, type, and duration of service.

Consent to release information must be obtained in order to seek Medicaid reimbursement. As required by federal law, CCSD:

- Must obtain written consent prior to disclosing students' health information to DHCFP;
- May not require parents/guardians to sign up for or enroll in any public benefits or insurance programs;
- May not require parents/guardians to pay any out-of-pocket expenses such as a deductible or co-payment for the costs of the health services CCSD provides;
- May not use students' Medicaid or other public benefits if that use would:
  - Decrease available lifetime coverage or any other insured benefit,
  - Result in families paying for services that would otherwise be covered by Medicaid or other public insurance program and that are required for children outside of the time that they are in school,
  - Increase insurance premiums or lead to the discontinuation of any public benefits or insurance, or
  - Risk the loss of eligibility for home and community-based waivers, based on aggregate health-related costs.

Whether or not consent is given or if consent is withdrawn, CCSD will continue to provide services to students at no cost to parents/guardians.

Signed consent remains in effect unless it is withdrawn, even if students leave the District and re-enroll. Reimbursement is sought for all services within timely filing of the date of consent.

For more information regarding CCSD's Medicaid SHS program, contact the Student Education Management Systems Department Medicaid School Health Services Office at 702-799-2899 or email at [SHS-MedicaidHD@nv.ccsd.net](mailto:SHS-MedicaidHD@nv.ccsd.net).

## NON-DISCRIMINATION AND ACCESSIBILITY NOTICE

Clark County School District (CCSD) does not discriminate against any person on the basis of race, creed/religion, color, national or ethnic origin, protective hairstyle (to include without limitation hairstyles such as natural hairstyles, afros, bantu knots, curls, braids, locks, and twists), sex, gender identity or expression, sexual orientation, disability, marital status, or age, in admission or access to, treatment or employment, or participation in its programs and activities, and provides equal access to the Boy Scouts of America and other designated youth groups, pursuant to federal and state laws including, but not limited to, Title VI and VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972 and 34 C.F.R. § 106.8(b)(1), Section 504 of the Rehabilitation Act of 1973, Title II of the Americans with Disabilities Act of 1990, the Individuals with Disabilities Education Act (IDEA), and the Boy Scouts of America Equal Access Act.

Inquiries about the application of Title IX to CCSD may be referred to the Executive Manager, Office of Diversity and Affirmative Action/ADA and Title IX programs (not school Athletic Coordinators),

who also serves as the Title IX Coordinator for CCSD. The Executive Manager/Title IX Coordinator is located at 5100 W. Sahara Ave., Las Vegas, NV 89146, 702-799-5087, email address [TitleIXCoordinators@nv.ccsd.net](mailto:TitleIXCoordinators@nv.ccsd.net). Inquiries may also be made outside of CCSD and directly with the Assistant Secretary, United States Department of Education – Office for Civil Rights, 915 2nd Ave. Room 3310, Seattle, Washington 98174-1099, email address [OCR.Seattle@ed.gov](mailto:OCR.Seattle@ed.gov).

### Concerns of Employees and Other Employment-Related Matters (including applicants for employment, race-based complaints, and sexual harassment complaints)

CCSD is an equal opportunity employer. Inquiries regarding employment-related issues and Title IX may be referred to CCSD's Executive Manager, Office of Diversity and Affirmative Action, ADA and Title IX programs who also serves as the CCSD Title IX Coordinator (not school Athletic Coordinators). The Executive Manager/Title IX Coordinator is located at 5100 W. Sahara Ave., Las Vegas, NV 89146, 702-799-5087, email address [colecg@nv.ccsd.net](mailto:colecg@nv.ccsd.net) or [TitleIXCoordinators@nv.ccsd.net](mailto:TitleIXCoordinators@nv.ccsd.net) (Title IX sexual harassment).

Employees who feel discriminated against should contact their immediate supervisor and/or the Executive Manager Office of Diversity and Affirmative Action, ADA and Title IX programs (not school Athletic Coordinators), as the first step in initiating CCSD's established grievance/complaint procedures.

### Concerns of Students, Parents/Guardians, and Other Program Participants

#### 1) Disability Discrimination (Title II and Section 504)

CCSD is committed to nondiscrimination in its programs, activities and services, and to providing facility accessibility. Parents/Guardians, students, staff, or other members of the public, who are seeking information or have questions about the existence and location of accessible services, activities, and facilities in CCSD, should contact the building principal with their inquiry. The building principal may, if necessary, refer the person to one or more of the following individuals, who will respond to the inquiry within a reasonable period of time:

Facility Accessibility: Facilities Division, Building Department Director, located at 1180 Military Tribute Place, Henderson, NV 89074, 702-799-7605, email address [resopdg@nv.ccsd.net](mailto:resopdg@nv.ccsd.net).

Employee or Public Access/Services Issues: Executive Manager, Office of Diversity and Affirmative Action/ADA and Title IX programs, who also serves as the Title IX Coordinator for the CCSD, located at 5100 W. Sahara Ave., Las Vegas, NV 89146, 702-799-5087, email address [colecg@nv.ccsd.net](mailto:colecg@nv.ccsd.net).

Transportation: Department of Transportation Director, located at 975 W. Welpman Way, Henderson, NV 89044, 702-799-8100, email address [transportation@nv.ccsd.net](mailto:transportation@nv.ccsd.net).

Student Programs/Services Access: Executive Director, Office of Compliance and Monitoring, Student Services Division (Section 504 and IDEA

Disability Related), located at 4170 McLeod Drive, Las Vegas, NV 89121, 702-799-1020, email address [0135-ocm@nv.ccsd.net](mailto:0135-ocm@nv.ccsd.net).

Students, parents/guardians, and other program participants who feel discriminated against relating to school transportation may initiate a complaint by contacting the principal of the school in question. The building principal will work with the designated employee and respond to the inquiry within a reasonable period of time. The designated school employee who is responsible to work with the school principal in resolving the complaints regarding:

- a. disability discrimination concerns, that arise at the school and on the school bus, is the Executive Director, Office of Compliance and Monitoring, Student Services Division, located at 4170 McLeod Drive, Las Vegas, NV 89121, 702-799-1020, email address [0135-ocm@nv.ccsd.net](mailto:0135-ocm@nv.ccsd.net); and
- b. school bus transportation concerns in general, is the Director of Transportation, located at 975 W. Welpman Way, Henderson, NV 89044, 702-799-8100, email address [transportation@nv.ccsd.net](mailto:transportation@nv.ccsd.net).

If parents/guardians or members of the public have additional concerns or complaints regarding their accessibility inquiry, they also may initiate a formal review by completing a Public Concern Form and trigger the public concern process as outlined in CCSD Regulation 1213.1, as described below.

### 2) Race/Color/National Origin Discrimination (Title VI)

Title VI concerns can be addressed by contacting the Executive Manager, Office of Diversity and Affirmative Action/ADA and Title IX programs, who also serves as the Title IX Coordinator for the CCSD. The Executive Manager is located at 5100 W. Sahara Ave., Las Vegas, NV 89146, 702-799-5087, email address [colecg@nv.ccsd.net](mailto:colecg@nv.ccsd.net). Concerns may also be addressed by completing the complaint/ grievance process outlined in CCSD Regulation 1213.1 (public concern). This process allows anyone who has a concern to initiate a formal review by completing a Public Concern Form and trigger the public concern process as outlined in CCSD Regulation 1213.1. The procedures also allow for an appeal of the determination.

### 3) Sex Discrimination (Title IX)

CCSD does not discriminate on the basis of sex in its education programs or activities, and is required by Title IX not to discriminate in such a manner. Inquiries or concerns regarding Title IX should be referred to the Executive Manager, Office of Diversity and Affirmative Action/ADA and Title IX programs, who also serves as the Title IX Coordinator for the CCSD. The Executive Manager is located at 5100 W. Sahara Ave., Las Vegas, NV 89146, 702-799-5087, email address [TitleIXCoordinators@nv.ccsd.net](mailto:TitleIXCoordinators@nv.ccsd.net). Students, parents/guardians, and other program participants who believe they have been subjected to sex discrimination, including sexual or gender-based harassment, may contact the Title IX Coordinator to make a report or file a complaint, who will work with the principal of the school in question or other CCSD staff, as appropriate, to comply with the Title

IX requirements and follow CCSD's sexual harassment grievance procedures, or they may contact the United States Department of Education, Office for Civil Rights (OCR). For more information on Title IX, visit [ccsd.net](http://ccsd.net), keyword search "Title IX" or visit <https://ccsd.net/district/info/title-ix.php>.

OCR may be contacted by sending a complaint or inquiry to the United States Department of Education – Office for Civil Rights, 915 2nd Ave. Room 3310, Seattle, Washington 98174-1099, email address [OCR.Seattle@ed.gov](mailto:OCR.Seattle@ed.gov).

Student Athletics/Activities Access, including Title IX Athletic concerns, can be addressed by contacting the Title IX Athletics Compliance Administrator, located at 3950 Pecos-McLeod, Las Vegas, NV 89121, 702-799-0756, email address [anthexj@nv.ccsd.net](mailto:anthexj@nv.ccsd.net).

## PROTECTION AND SECURITY OF TESTS

Clark County School District (CCSD), in accordance with Nevada law, has implemented procedures to ensure the security of all state-mandated proficiency exams. The plan includes procedures for:

- Reporting irregularities in test administration and test security;
- Notifying the Nevada Department of Education of testing irregularities;
- Ensuring the security of test materials and consistency of test administration;
- Verifying the identity of secondary students taking an exam; and
- Responding to a report of an irregularity in test administration or security, including actions taken during an investigation and the person responsible for each action.

Because test security is a vital part of state-mandated testing and the validity of the resulting data, CCSD invokes the following penalties:

- If a teacher or administrator is found, through an investigation of a testing irregularity, to have willfully breached the security or confidentiality of the questions and answers of the examinations that are administered pursuant to NRS 390.105 or the college and career readiness assessment administered pursuant to NRS 390.610, CCSD must: (1) suspend, dismiss, or fail to reemploy the teacher; or (2) demote, suspend, dismiss, or fail to reemploy the administrator;
- A teacher and/or administrator may be suspended, demoted, dismissed, or not reemployed for any other type of breach in test security or administration;
- All other CCSD employees may be subject to suspension, dismissal, or non-reemployment for breaches of security or confidentiality; and
- Students who willfully breach test procedures will be subject to administrative and disciplinary action consistent with state law and CCSD regulations.

## PROTECTION OF PUPIL RIGHTS AMENDMENT

The Protection of Pupil Rights Amendment (PPRA) (20 U.S.C. § 1232h; 34 C.F.R. Part 98) affords parents/guardians and students who are 18 or emancipated minors ("eligible students") certain rights regarding the Clark County School District's conduct of surveys, collection and use of information for marketing purposes, and certain physical exams. These include the right to:

**Consent before students are required to submit to a survey, analysis, or evaluation that concerns one or more of the following protected areas ("protected information survey") if the survey, analysis, or evaluation is funded in whole or in part by a program of the U.S. Department of Education:**

- 1) Political affiliations or beliefs of the student or student's parent;
- 2) Mental or psychological problems of the student or student's family;
- 3) Sex behavior or attitudes;
- 4) Illegal, anti-social, self-incriminating, or demeaning behavior;
- 5) Critical appraisals of other individuals with whom the respondents have close family relationships;
- 6) Legally recognized privileged or analogous relationships, such as with lawyers, doctors, or ministers;
- 7) Religious practices, affiliations, or beliefs of the student or parents; or
- 8) Income, other than as required by law to determine program eligibility.

**Receive notice and an opportunity to opt a student out of:**

- 1) Any other protected information survey, regardless of funding;
- 2) Any non-emergency, invasive physical exam or screening required as a condition of attendance, administered by the school or its agent, and not necessary to protect the immediate health and safety of a student, except for hearing, vision, or scoliosis screenings, or any physical exam or screening permitted under state law; and
- 3) Activities involving collection, disclosure, or use of personal information obtained from students for marketing purposes or to sell or otherwise distribute the information to others.

**Inspect, upon request of the parent/guardian, and before the instrument is administered or used:**

- 1) Protected information surveys of students and surveys created by a third party;
- 2) Instruments used to collect personal information from students for any of the above marketing, sales, or other distribution purposes; and
- 3) Instructional material as part of the educational curriculum.

CCSD has developed and adopted policies, in consultation with parents/guardians, regarding these rights, as well as arrangements to protect student privacy in the administration of protected surveys and the collection, disclosure, or use of personal information for marketing, sales, or other distribution purposes.

CCSD will also directly notify parents/guardians and eligible students through the U.S. mail or email, at least annually at the start of each school year, of the specific or approximate dates of the activities or surveys listed below and provide an opportunity for the parent/guardian to opt his or her child out of participation in that activity or survey. For surveys and activities scheduled after the school year starts, parents/guardians will be provided reasonable notification and be provided an opportunity to opt their child out of participation. Following is a list of the specific activities and surveys covered under this requirement:

- Collection, disclosure, or use of personal information for marketing, sales, or other distribution;
- Administration of any protected information survey not funded in whole or in part by the U.S. Department of Education; and
- Any non-emergency, invasive physical examination or screening as described above.

Parents/guardians and eligible students who believe their rights have been violated may file a complaint with: Student Privacy Policy Office, U.S. Department of Education, 400 Maryland Ave., SW, Washington D.C. 20202.

## RELATIONSHIPS, INTERACTIONS, AND COMMUNICATIONS BETWEEN DISTRICT EMPLOYEES OR REPRESENTATIVES/ VOLUNTEERS AND STUDENTS

The Clark County School District (CCSD) is committed to ensuring that all relationships, interactions, and communications between CCSD employees or representatives/volunteers and students, regardless of age, are appropriate. In furtherance of this goal, the Board of Trustees enacted Policy and Regulation 4100, which establishes procedures for all employees and representatives/volunteers (including rules related to electronic communication such as email and texting with students), defines appropriate and inappropriate conduct, mandates the reporting of inappropriate conduct, encourages cooperation with law enforcement, and ensures compliance with applicable laws.

Policy and Regulation 4100 also includes requirements regarding background checks and fingerprinting that align with the Nevada Revised Statutes.

Additional guidance may be found on the CCSD "Protect Our Kids" website. The website includes links with helpful information, documents (including Frequently Asked Questions), and training videos related to Policy and Regulation 4100. The website is available at [ccsd.net/protectourkids](https://ccsd.net/protectourkids).

## SAFE AND RESPECTFUL LEARNING ENVIRONMENT

The Clark County School District (CCSD) is committed to providing a safe, secure, and respectful learning environment for all students and employees at all District facilities, school buildings, on school buses, on school grounds, and at school-sponsored activities. CCSD strives to address discrimination based on race, bullying, and cyberbullying so that there is no disruption to the learning environment and learning process. CCSD Policy 5137 outlines the requirements and process for ensuring safe and respectful learning environments are maintained. (Policy 5137 can be found at [ccsd.net](https://ccsd.net), keyword search "Policy 5137" or [https://ccsd.net/district/policies-regulations/pdf/5137\\_P.pdf](https://ccsd.net/district/policies-regulations/pdf/5137_P.pdf)).

The Nevada Legislature has defined discrimination based on race, bullying, and cyberbullying. Discrimination based on race, bullying, and/or cyberbullying behaviors are prohibited. CCSD will comply with the reporting, notice, and investigation requirements set forth in the laws and regulations.

**The following reporting mechanisms are applicable to discrimination based on race, bullying, and cyberbullying.**

1. **Students:** It is the policy of CCSD to encourage students who are subjected to, witness, or overhear incidents of discrimination based on race, bullying, or cyberbullying to report such incidents. Students should report any incident(s) of discrimination based on race, bullying, or cyberbullying to a teacher, counselor, or a school administrator. Students are also encouraged to report knowledge of discrimination based on race, bullying, or cyberbullying via SafeVoice, an anonymous reporting system, which can be accessed 24 hours a day, seven days a week, and 365 days a year. SafeVoice reports can be made through the hotline by calling 1-833-216-SAFE (7233), electronically at [safevoicenu.org](https://safevoicenu.org), or through a free mobile app available in the app store for either Android or iPhone.
2. **Employees:** Any CCSD teacher, administrator, principal, coach, or other staff member who witnesses, overhears, or receives information about an incident of discrimination based on race, bullying, or cyberbullying at any CCSD facility, on school grounds, in school buildings, on school buses, or at school-sponsored activities, shall report it to the principal or the principal's designee as soon as practicable, but not later than a time during the same day on which the teacher, administrator, principal, coach, or other staff member witnesses or receives information about the incident.

CCSD rejects all forms of racism. CCSD has adopted Policy 5139 which addresses anti-racism, equity, and inclusion. This policy ensures that incidents of discrimination based on race are prohibited. CCSD encourages all employees, students, and parents/guardians to reflect upon and take appropriate action when they are aware of racially motivated incidents, racial discrimination, and racial aggression. The importance of this policy acknowledges the negative impact experienced by individuals, the CCSD, and

society as a result of racial discrimination and racism. CCSD will hold staff and students accountable and align all adult behavior to a renewed culture of high expectations for all students throughout CCSD and the expectation of an anti-racism culture. (Policy 5139 can be found at [ccsd.net](https://ccsd.net), keyword search "Policy 5139," or at [https://ccsd.net/district/policies-regulations/pdf/5139\\_P.pdf](https://ccsd.net/district/policies-regulations/pdf/5139_P.pdf)).

## STUDENT HARASSMENT PROHIBITED

The Clark County School District (CCSD) supports a learning environment that is free from discrimination, harassment, and intimidation because of a student's protected status in order to best promote student learning. Where a student has experienced harassment, CCSD will act promptly and appropriately to prevent its recurrence and correct its discriminatory effects on the complainant and others, where appropriate. Protected class groups include age, race, color, national origin, ethnicity, ancestry, religion, gender identity or expression, sexual orientation, physical attributes, disability, and sex.

### Sexual Harassment

The federal Title IX regulations pertaining to sexual harassment were recently amended. CCSD does not discriminate on the basis of sex in its education programs or activities, and is required by Title IX not to discriminate in such a manner.

Sexual harassment is defined as conduct on the basis of sex that satisfies one or more of the following:

1. An employee of the District conditioning the provision of an aid, benefit, or service of the District on an individual's participation in unwelcome sexual conduct (i.e., quid pro quo sexual harassment). This applies to all employees.
2. Unwelcome conduct determined by a reasonable person to be so severe, pervasive, and objectively offensive that it effectively denies a person equal access to an education program or activity. This applies to all students and employees.
3. Sexual assault, dating violence, domestic violence, or stalking, as those terms are defined under certain federal laws. (For a full definition of those terms, visit [ccsd.net](https://ccsd.net), keyword search "Title IX," or visit <https://ccsd.net/district/info/title-ix.php>). This applies to all students and employees.

Under Title IX, CCSD must respond when any employee or official of the District with authority to institute corrective measures has actual knowledge (sees, hears, or otherwise learns) of sexual harassment that occurred within an education program or activity. When any employee or official of the District with authority to institute corrective measures has actual knowledge of such sexual harassment, that person has a duty to report it to CCSD's Executive Manager, Office of Diversity and Affirmative Action/ADA and Title IX programs, who also serves as the Title IX Coordinator. The Title IX Coordinator (not school Athletic Coordinators) may be contacted by email at [TitleIXCoordinators@nv.ccsd.net](mailto:TitleIXCoordinators@nv.ccsd.net), by phone at 702-799-5087, or by mail at 5100 W. Sahara Ave., Las Vegas, NV 89146.

A complainant (alleged victim) may file a formal complaint with the Executive Manager at the contact information above. In addition, any person may report sexual harassment to the Executive Manager at the contact information above.

Upon receipt of a formal complaint or a report of sexual harassment, the Executive Manager will coordinate CCSD's efforts to comply with its obligations under the law. CCSD will respond promptly and in a manner that is not deliberately indifferent, meaning not clearly unreasonable in light of the known circumstances.

To read a full version of the new Title IX complaint and response process, including the grievance and investigation procedures, visit [ccsd.net](https://ccsd.net), keyword search "Title IX," or visit <https://ccsd.net/district/info/title-ix.php>.

Retaliatory behavior against any complainant or any participant in the Title IX complaint process is prohibited.

In addition to contacting the CCSD Executive Manager, the Office for Civil Rights (OCR) may also be contacted by sending a complaint or inquiry regarding Title IX to the United States Department of Education – Office for Civil Rights, 915 2nd Ave. Room 3310, Seattle, Washington 98174-1099. The email address is [OCR.Seattle@ed.gov](mailto:OCR.Seattle@ed.gov).

### Harassment Not Based on Sex

For all other types of harassment that are not based on sex (i.e., not based on Title IX), harassment is defined as any verbal, visual, or physical conduct that is sufficiently severe, persistent, or pervasive that it adversely affects, or has the purpose or logical consequence of interfering with the student's educational program or creates an intimidating, hostile, or offensive school atmosphere. Harassment, whether it is by students, staff, or third parties in the school community, is strictly prohibited, and will subject the perpetrator to disciplinary action. See Regulation 5141.2 which can be found at [ccsd.net](https://ccsd.net/district/policies-regulations/pdf/5141.2_R.pdf) (keyword search "Regulation 5141.2" or [http://ccsd.net/district/policies-regulations/pdf/5141.2\\_R.pdf](http://ccsd.net/district/policies-regulations/pdf/5141.2_R.pdf)). It is the principal's responsibility to take actions as necessary to protect students and CCSD personnel from harassment by students or staff, using the grievance complaint procedure.

Any student, male or female, who feels that he/she is a victim of harassment should immediately contact his/her teacher and/or principal, unless the principal or teacher is believed to be part of the harassment, in which case contact should be made with the appropriate Region Superintendent or School Associate Superintendent, Division Administrator, or the Executive Manager, Office of Diversity and Affirmative Action/ADA and Title IX programs, who also serves as the Title IX Coordinator for the CCSD by email at [colecg@nv.ccsd.net](mailto:colecg@nv.ccsd.net), by phone at 702-799-5087, or by mail at 5100 W. Sahara Ave., Las Vegas, NV 89146.

Any CCSD employee who receives a harassment complaint from a student shall immediately notify the School Principal. Any employee who observes harassing conduct shall take immediate action to stop the harassing conduct and then immediately notify the School Principal of the incident. The

principal shall ensure that the complaint is promptly and appropriately investigated and will ensure that there is an opportunity to present witnesses and other evidence. If the investigation is not conducted promptly, the appropriate Region Superintendent or School Associate Superintendent, Division Administrator, or the Executive Manager, Office of Diversity and Affirmative Action/ADA and Title IX programs, who also serves as the Title IX Coordinator for the CCSD, will be notified.

Retaliatory behavior against any complainant or any participant in the complaint process is prohibited.

Harassment in any form against students by either a student or a CCSD employee is grounds for severe disciplinary action. For students, it may be the basis for suspension/expulsion in accordance with the existing disciplinary procedures. For staff, it may result in disciplinary action up to and including dismissal. If there is a concern that the behavior constitutes bullying, it should also be reported under the bullying procedures set forth in CCSD Policy 5137.

In addition, the Office for Civil Rights (OCR) may also be contacted by sending a complaint or inquiry to the United States Department of Education – Office for Civil Rights, 915 2nd Ave. Room 3310, Seattle, Washington 98174-1099. The email address is [OCR.Seattle@ed.gov](mailto:OCR.Seattle@ed.gov).

### STUDENT WELLNESS REGULATION

The Clark County School District (CCSD) is committed to providing an environment in which students can make healthy food choices and have opportunities to be physically active. Regulation 5157 defines nutrient standards for food and beverages sold or given away to students in all school venues during the period from midnight before, to 30 minutes after, the end of the official school day. This includes, but is not limited to, student stores, vending machines, cafeteria a la carte lines, fundraising, and all activities sponsored by school organizations (clubs, sports, PTA, etc.) conducted on school property during the school day, and the CCSD Food Service Department. The nutrient standards limit calories, fat, sugar, and sodium; prohibit carbonated beverages and caffeine with the exception of trace amounts of naturally-occurring caffeine substances such as chocolate milk (although caffeine is permitted at the high school level if approved by administration), and define acceptable portion sizes. Regulation 5157 can be found at [ccsd.net](https://ccsd.net/district/policies-regulations/pdf/5157_R.pdf), keyword search "Regulation 5157", or [http://ccsd.net/district/policies-regulations/pdf/5157\\_R.pdf](http://ccsd.net/district/policies-regulations/pdf/5157_R.pdf).

### TRANSPORTATION FOR STUDENTS WITH DISABILITIES

Students with disabilities participate in general education bus transportation unless they demonstrate a disability-related need for special education school bus transportation. Specialized transportation services are outlined in either the Individualized Education Program (IEP) or Section 504 plans.

Parents/guardians requesting student transportation for medical reasons should contact the school nurse

to obtain the appropriate form(s). Anyone with concerns regarding transportation and bus schedules that impact a student's school day should contact the principal of the school where the concern originated. The designated Clark County School District (CCSD) employee responsible to work with the school principal in resolving complaints about school bus transportation is the Director of Transportation or designee, located at 975 W. Welpman Way, Henderson, NV 89044, 702-799-8100, email address [transportation@nv.ccsd.net](mailto:transportation@nv.ccsd.net).

The building principal (or designee) is also the primary contact person for concerns that arise at the school and on the school bus regarding concerns of disability discrimination, including disability harassment. The designated CCSD office that is responsible to work with the school principal in resolving complaints concerning disability discrimination relating to transportation is the Executive Director, Office of Compliance and Monitoring, Student Services Division, who is located at 4170 McLeod Drive, Las Vegas, NV 89121, and can be contacted by phone at 702-799-1020, or by email at [0135-ocm@nv.ccsd.net](mailto:0135-ocm@nv.ccsd.net).

The building principal will work with the designated employee and respond to the inquiry within a reasonable period of time. If applicable, these concerns also may be addressed by contacting the office of the appropriate Region School Supervisor or by using CCSD's complaint resolution process outlined in CCSD Regulation 1213.1 which can be found at [ccsd.net](https://www.ccsd.net/district/policies-regulations/pdf/1213.1_R.pdf) (keyword search "Regulation 1213.1" or [https://www.ccsd.net/district/policies-regulations/pdf/1213.1\\_R.pdf](https://www.ccsd.net/district/policies-regulations/pdf/1213.1_R.pdf)).

### TREATMENT OF STUDENTS AND FAMILIES OUTLINED

Board Governance Policy SE-3 provides that with respect to interactions with students and their families or those enrolling to be students, the superintendent shall cause conditions, procedures, or decisions, which support student learning and which are safe, dignified, equitable, nondiscriminatory, and/or nonintrusive. See [ccsd.net](https://ccsd.net/district/policies-regulations/pdf/governance/SE-03_P.pdf) (keyword search "Governance Policies SE-3" or [https://ccsd.net/district/policies-regulations/pdf/governance/SE-03\\_P.pdf](https://ccsd.net/district/policies-regulations/pdf/governance/SE-03_P.pdf)).



POSTED ON JULY 7, 2023.